

MISSOURI DEPARTMENT OF CONSERVATION
COMMERCIAL FISHING REPORTS

HOW TO CORRECTLY FILL OUT YOUR MONTHLY REPORTS

1. Monthly harvest reports must be submitted and received by the Department of Conservation within 30 days of the end of each month, even if you did not fish. For months not fished, write "DID NOT FISH" across the form. However, you do not have to submit reports for months prior to buying your permit. **Failure to submit an accurate monthly report on time is a violation of the Wildlife Code, and this shall be sufficient cause for the Department to revoke the current year's commercial fishing permit and deny renewal of the permit for the following year.**
2. Each report should cover your commercial fishing activity from the first day of the month to the last day of the month. There is a line for each day of the month, and you need to fill out the form daily if you fished. Do not enter zeros on days not fished, just leave blank.
3. **Print your name**, commercial fishing permit number, month, and year on the top of the form in the spaces provided. **Failure to provide this information will make your report delinquent and will be sufficient cause to revoke your permit.**
4. Indicate daily which river you fish (you can use abbreviations provided on the form) and provide which pool number (20-26) you fished for the upper Mississippi River. If you fished downriver of Mississippi River pool 26 (Mel Price Lock and Dam near Alton, IL) then enter 99 for pool. Provide river mile you fished at for the unpooled portion of the Mississippi River (Below Mel Price lock and dam) and for the Missouri River. Navigation mile markers are present on the banks of each river at regular intervals. You should also record the number or length of each gear type(s) actually used on a given day for each day you fish in a given month.
5. We are only interested in the fish that you harvest. **Do not report fish that you released.**
6. For each day, write in the total pounds (lbs) for each species that you keep.
7. For bowfin, shovelnose sturgeon, and paddlefish only, also write in the actual number (No.) of fish kept and the pounds (lbs) of **raw** eggs harvested.
8. If you have had commercial gear tags that were lost or stolen, please report them (by tag type and number) on the bottom of the form.
9. **Sign and date** the form in the spaces provided at the bottom of the form.
10. Mail forms to the address provided below.

These reports, when summarized, provide an important measure of commercial fish harvest trends. Your accurate reporting is necessary to help the Missouri Department of Conservation manage these valuable fishery resources. If you have questions about these monthly reports, please contact us.

For questions please contact us at: Dave Herzog
Phone: 573-243-2659 ext. 24
Fax: 573-243-2897
Email: Dave.Herzog@mdc.mo.gov

Mail monthly reports to: Commercial Fisheries
Missouri Department of Conservation
3815 East Jackson Blvd.
Jackson, MO 63755



MISSOURI COMMERCIAL FISHING HARVEST MONTHLY REPORT

PERMITEE NAME (please print): _____ **PERMIT NUMBER:** _____
MONTH: _____ **YEAR:** _____

Day of Month Fished	LOCATION FISHED			KIND OF GEAR FISHED					LIST DAILY HARVEST IN POUNDS					
	River Name													
	Mississippi (MS) - Missouri (MO) - St Francis (SF)	MS River	River Mile	Seine Yards Used	Trammel Net Yards Used	Gillnet Yards Used	Hoop Net Number Used	Hooks Number Used	Buffalo (lbs)	Common Carp (lbs)	Drum (lbs)	Flathead Catfish (lbs)	Bullhead Catfish (lbs)	Channel Catfish (lbs)
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Lost or Stolen Gear Tags (List type and tag number): _____

